

Minutes of Regular Meeting

The Board of Directors Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, October 25, 2021, beginning at 6:30 PM via Zoom electronic meeting / held in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Jodi McKay	Ms. Beverly Schwab
Mrs. Cynthia Gaskill	Mrs. Jeanine Miles
Mr. Louis Ursitz	Mrs. Julie Sepesy
Mr. Cory Matchett	Mrs. Dawn Fiori
Mr. Eugene Briggs	

The following members were excused/absent:

None

The following non-members were present:

Dr. Catherine Joyce Nicksick, Acting Superintendent
Mrs. Jessica L. Drylie, Business Manager/Board Secretary
Mr. Russ Lucas, Solicitor, Andrews and Price

The following community members were present:

No community members were present

* List of all members that attended virtual session will be filed with official Board minutes

I. **Executive Session** (6:30pm)

Executive Session was held starting at 6:30pm and ending at 7:46pm to discuss Safety, Contractual, and Personnel matters.

II. **Call to Order, Pledge of Allegiance, Roll Call**

By Whom: President Miles

Time: 7:50pm

III. **Approval of Agenda** - Regular Meeting of October 25, 2021

1st: Ms. Schwab

2nd: Mr. Ursitz

Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz to approve the agenda of the Regular Meeting of October 25, 2021. Motion passed unanimously, 9-0.

IV. Remarks by Visitors

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

No remarks by visitors.

V. Action on the approval of Minutes – Regular Meeting of September 27, 2021

1st: Mrs. Sepesy

2nd: Mr. Matchett

Motion: 9-0

Mrs. Sepesy made a motion, which was seconded by Mr. Matchett that the Board approve the minutes of the Regular Meeting of September 27, 2021. Motion passed unanimously, 9-0.

VI. Secretary's Correspondence

Mrs. Drylie read a thank you note from the Fiori family.

VII. Treasurer's Actions

A. Action on the approval of Bills for Payment

1st: Mrs. Gaskill

2nd: Ms. Schwab

Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab that the Board approve the Bills for Payment. Motion passed unanimously, 9-0.

B. Action on the approval of Treasurer's Report Account Summaries

1st: Mrs. Gaskill

2nd: Ms. Schwab

Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Ms. Schwab that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 9-0.

C. Action on the approval of Budget Control Reports

1st: Mrs. Gaskill

2nd: Mrs. Fiori

Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Fiori that the Board approve the Budget Control Reports. Motion passed unanimously, 9-0.

VIII. Reports

A. Board Reports

Ms. Schwab congratulated the Varsity Girls Volleyball team on making it to the playoffs.

Mrs. Gaskill asked about the Districts' curriculum and if it's on the website. Mrs. Drylie said that she would look into and get back to the Board.

B. Solicitor's Report

No Solicitor's Report

C. Superintendents Report

Dr. Nicksick presented Mrs. Miles and Mrs. Gaskill with PSBA recognition for years of service.

IX. Personnel and Curriculum

A. Acknowledge the resignation of Mrs. Trischa Winters, Paraprofessional

President Miles acknowledged the resignation of Mrs. Trischa Winters, Paraprofessional, and thanked her for her service.

B. Acknowledge the resignation of Ms. Debbie Natale, Cafeteria worker

President Miles acknowledged the resignation of Ms. Debbie Natale, Cafeteria worker, and thanked her for her service.

C. Acknowledge the resignation of Ms. Cindy Drazick, Cafeteria worker

President Miles acknowledged the resignation of Ms. Cindy Drazick, Cafeteria worker, and thanked her for her service.

D. Action on the approval to employ Ms. Diane Trapuzzano as Temporary Cafeteria worker (3 hours a day) for the 2021/2022 school year only, per the FCESPA Collective Bargaining Agreement

1st: Ms. Schwab 2nd: Mr. Ursitz Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the employment of Ms. Diane Trapuzzano as Temporary Cafeteria worker (3 hours a day) for the 2021/2022 school year only, per the FCESPA Collective Bargaining Agreement . Motion passed unanimously, 9-0.

- E. Action on the approval to employ Mr. James Still, weekend custodian, per the Fort Cherry Educational Support Personnel Association Collective Bargaining Agreement
1st: Ms. Schwab 2nd: Mrs. Fiori Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Fiori that the Board approve the employment of Mr. James Still, weekend custodian, per the Fort Cherry Educational Support Personnel Association Collective Bargaining Agreement. Motion passed unanimously, 9-0.

X. Buildings and Grounds

- A. Action on the approval to gain proposals for the HS Cafeteria Roof and Chimney through a Garland/DBA Contract to be completed in the summer of 2022
1st: Ms. Schwab 2nd: Mrs. Fiori Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Fiori that the Board approve to gain proposals for the HS Cafeteria Roof and Chimney through a Garland/DBA Contract to be completed in the summer of 2022. Motion passed unanimously, 9-0.

- B. Action on the approval of the one year service agreement between Fort Cherry School District and Combustion Service & Equipment Co. for the boiler system at a cost of \$2,080.60 (Current agreement expires 10/31/2021. Budgeted in General Fund)
1st: Mr. Ursitz 2nd: Ms. Schwab Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab that the Board approve the one year service agreement between Fort Cherry School District and Combustion Service & Equipment Co. for the boiler system at a cost of \$2,080.60 (Current agreement expires 10/31/2021. Budgeted in General Fund). Motion passed unanimously, 9-0.

- C. Action on the approval to upgrade the AccessIT Program that the District uses for security of the exterior doors and ID cards, at a cost not to exceed \$2,484, from Intertech Security through CoStars contract #4400015492, pending review and approval from CCL.
1st: Ms. Schwab 2nd: Mr. Ursitz Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the upgrade of the AccessIT Program that the District uses for security of the exterior doors and ID cards, at a cost not to exceed \$2,484, from Intertech Security through CoStars contract #4400015492, pending review and approval from CCL. Motion passed unanimously, 9-0.

XI. Transportation

- A. Action on the approval to add Heritage Valley Health System, Inc. and Preferred Primary Care Physicians to the approved facility list for bus driver physicals, drug screening, etc.

1st: Mr. Matchett 2nd: Mrs. Fiori Motion: 8-0-1

Mr. Matchett made a motion, which was seconded by Mrs. Fiori that the Board approve to add Heritage Valley Health System, Inc. and Preferred Primary Care Physicians to the approved facility list for bus driver physicals, drug screening, etc. Motion passed, 8-0-1, with Mrs. Sepesy abstaining from the vote. The abstention form is filed with the official board minutes.

XII. Finance

- A. Action on the approval to transfer \$1,000,000 from General Fund to Capital Projects Fund

1st: Mr. Matchett 2nd: Ms. Schwab Motion: 9-0

Mr. Matchett made a motion, which was seconded by Ms. Schwab that the Board approve the transfer of \$1,000,000 from General Fund to Capital Projects Fund. Mrs. Drylie stated that the 2020/2021 audit was completed and there was a surplus in Local Revenues. The District budgeted conservatively in those Revenue line items because of the pandemic and they came in higher than what was budgeted. Motion passed unanimously, 9-0.

- B. Action on the approval to transfer \$100,000 from the General Fund to the Cafeteria Fund to eliminate the interfund balance

1st: Ms. Schwab 2nd: Mr. Ursitz Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the transfer of \$100,000 from the General Fund to the Cafeteria Fund to eliminate the interfund balance. Motion passed unanimously, 9-0.

- C. Action on the approval to transfer \$400,000 from General Fund to Technology Account within the General Fund

1st: Ms. Schwab 2nd: Mr. Ursitz Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the transfer of \$400,000 from General Fund to Technology Account within the General Fund. Motion passed unanimously, 9-0.

- D. Action on the approval to pay American Industrial Contracting Application #1 (Final App) in the amount not to exceed \$68,538 for asbestos removal

at the High School (Funds coming from Bond Issue 2019), pending final review and signoff by project manager.

1st: Ms. Schwab 2nd: Mr. Ursitz Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve to pay American Industrial Contracting Application #1 (Final App) in the amount not to exceed \$68,538 for asbestos removal at the High School (Funds coming from Bond Issue 2019), pending final review and signoff by project manager. Motion passed unanimously, 9-0.

- E. Action on the approval to extend the natural gas contract with Direct Energy through the IU1 Natural Gas Consortium ending August 31, 2025
1st: Ms. Schwab 2nd: Mr. Ursitz Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve to extend the natural gas contract with Direct Energy through the IU1 Natural Gas Consortium ending August 31, 2025. Motion passed unanimously, 9-0.

XIII. Technology

There were no Technology items.

XIV. Athletics

- A. Action on the approval of the employment of Mr. Bill Dinsmore, Varsity Softball Head Coach, per the FCEA Collective Bargaining Agreement, at a rate of \$6,242 for 2021/2022 school year
1st: Ms. Schwab 2nd: Mrs. Sepesy Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Sepesy that the Board approve the employment of Mr. Bill Dinsmore, Varsity Softball Head Coach, per the FCEA Collective Bargaining Agreement, at a rate of \$6,242 for 2021/2022 school year. Motion passed unanimously, 9-0.

XV. Activities

- A. Acknowledge the resignation of Mrs. Lauren Cieply, Prom Sponsor, effective immediately

President Miles acknowledged the resignation of Mrs. Lauren Cieply, Prom Sponsor, effective immediately, and thanked her for her service.

XVI. Policy

There were no Policy items.

XVII. Miscellaneous

- A. Action on the approval to issue an RFP (Request for Proposal) for a District Photographer, effective the 2022/2023 school year
1st: Ms. Schwab 2nd: Mr. Ursitz Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve to issue an RFP (Request for Proposal) for a District Photographer, effective the 2022/2023 school year. Motion passed unanimously, 9-0.

- B. Action on the approval to register as a member of PARSS (PA Association of Rural and Small Schools) at an annual cost of \$625
1st: Mr. Ursitz 2nd: Ms. Schwab Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Ms. Schwab that the Board approve to register as a member of PARSS (PA Association of Rural and Small Schools) at an annual cost of \$625. Motion passed unanimously, 9-0.

- C. Action on the approval of the Fort Cherry School Districts' Emergency Operations Plan
1st: Ms. Schwab 2nd: Mrs. Fiori Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mrs. Fiori that the Board approve the Fort Cherry School Districts' Emergency Operations Plan. Motion passed unanimously, 9-0.

XVIII. Public Comment

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

Erin Connors – Mrs. Connor asked about the mold remediation in the band storage closet at the Elementary Center. Dr. Nicksick explained that the District is working with Firewater to get it back to normal. Firewater air scrubbed the band closet and the district is running fans and dehumidifiers to circulate air. The room will be able to be occupied in the next week.

XIX. Executive Session

This item was not held.


XX. Adjournment

- 1st: Ms. Schwab 2nd: Mr. Ursitz Motion: 9-0

Ms. Schwab made a motion, which was seconded by Mr. Ursitz that the Board approve the adjournment of the Regular Meeting of October 25, 2021. Motion passed unanimously, 9-0, and the meeting adjourned at 8:09pm.



Mrs. Jeanine Miles, Board President



Mrs. Jessica Drylie, Board Secretary